

Job Title: *Senior Care and Support Worker*

Responsible To: *Project Manager*

Job Purpose

The postholder will work as a member of the care and support team within a Project or in the Community. The projects are supported living that provides accommodation and care for people with a learning disability who may also have other complex needs. The purpose of the post is to provide the care and support needed as part of a team to enable the person using the services to live as independently as possible.

Main Duties

1. To work alongside other care and support workers within a rota system to provide care and support that enables the clients Field Lane supports to live full lives full of quality.
2. Provide personal care for the Clients in accordance with their individual person-centred plans or as directed by the Line Manager.
3. Assist with general housekeeping e.g., laundry, cleaning, supporting clients with mealtimes etc.
4. Report any problems, concerns, accidents, and incidents to your line manager
5. Communicate effectively with the Clients, other professionals, colleagues, and senior staff.
6. Be hospitable, friendly, and inclusive to all Clients and visitors.
7. Complete delegated tasks effectively and calmly and follow instructions and requests from senior staff.
8. As a member of the team, attend and participate in training and be prepared to undertake other tasks as directed or required to assist in the smooth running of the service.
9. Always maintain client's confidentiality in accordance with Field Lanes Confidentiality Policy.
10. Complete accurate records as appropriate and required.

11. Ensure that all work complies with Health and Safety rules and Field lanes policies and procedures.
12. To adhere to the Safeguarding policies and procedures.
13. Attend supervisions, appraisals and staff meetings as required.
14. Carry out any other duties consistent with the post as reasonably requested.

Person Specification

Experience, Knowledge and Skills required

- NVQ Level 2 in Care or a willingness to complete it
- Preferably two years' experience of working with clients with learning disabilities or a caring attitude and an understanding of vulnerable adults
- An understanding of Person-Centred Care & Support
- A team player, able to work effectively with others
- Able to work to high standards as a member of team, and be accountable for your actions
- Good communication skills
- To be empathetic and understanding of individuals and alert to their general welfare and needs
- Be non-judgemental and kind
- The ability to follow instructions and directions
- Energetic, cheerful and with an ability and willingness to learn new skills
- Ability to remain calm in difficult situations