

*giftaid it*



If you pay tax, please complete this form. It will enable Field Lane to reclaim the tax you have already paid – and it won't cost you a penny!

Your details

Title.....

First Name (s).....Surname.....

Address.....

.....

.....Postcode.....

I want Field Lane (registered charity number 207493) to treat all donations I have made since 6 April 2000, and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.

Signed.....Date.....

Notes

1. If your declaration covers donations you make in the future:

a) Please notify Field Lane if you change your name or address while the declaration is still in force

b) You can cancel the declaration at any time by writing to Field Lane – the declaration will then not apply to donations you make on or after the date of cancellation, or such later date as you specify.

2. You must pay an amount of income tax and/or capital tax at least equal to the tax that Field Lane reclaims on your donations in the tax year. In other words, if you donate £10 to Field Lane, Field Lane can reclaim an additional £2.50 from the Inland Revenue. BUT you need to have paid at least £2.50 to the tax man first!!!

3. In the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that Field Lane reclaims, you can cancel your declaration. Please simply write to us to let us know – it's simple as that!

4. If you pay tax at the higher rate, you can claim further tax relief in your Self Assessment tax return. This means that if you pay tax at 40%, Field Lane can still only reclaim tax at the basic rate but YOU can claim the rest of the tax back on your donation when you send in your Self Assessment tax return. You can keep this additional sum yourself or you can send it to Field Lane, but please do let us know that you have already reclaimed the tax on it!

5. If you are unsure whether your donations qualify for Gift Aid tax relief, please contact the Fundraising department on 020 7748 0309.

Alternatively, ask your local tax office for leaflet IR113 Gift Aid.